



CALIFORNIA MULTIPLE AWARDS SCHEDULE **CALIFORNIA PRISON HEALTH CARE SERVICES**

REQUEST FOR OFFER (RFO)

LEVERAGED PROCUREMENT AGREEMENT INFORMATION TECHNOLOGY CONSULTING SERVICES BUSINESS INFORMATION SYSTEM ASSESSMENT RFO #11-014-ITS

ADDENDUM #3

BACKGROUND

The California Department of Corrections and Rehabilitation (CDCR), is requesting offers for Information Technology (IT) Consulting Services to provide management consulting services for CDCR's Business Information System (BIS). Contractor will provide direction and guidance to improve system effectiveness through process change, organizational change, and more efficient use of technology. Contractor will optimize business process(es) and educate State staff to develop the requisite skills for successful utilization of BIS.

Contractor will report to CDCR's Executive Sponsor(s), or designee(s). In submitting an offer vendor must comply with the instructions found herein.

The term of the proposed Agreement is targeted for April 4, 2011, through April 3, 2012. CDCR reserves the option to extend Agreement for one additional twelve-month period at the same deliverable rate, and/or to add funds up to the maximum CMAS threshold. The contract award is subject to availability of funds approved for this purpose.

All offers must be signed by an authorized officer of the company or firm who has legal and binding authority. By submitting an offer your firm agrees to the terms and conditions stated in this Request for Offer and in accordance with your authorized Leveraged Procurement Agreement (i.e., California Multiple Award Schedule [CMAS]).

Offers are due by **4:00 p.m., Wednesday, March 30, 2011. Responses and any required copies must be submitted by electronic mail and clearly labeled to the department contact noted below.**

Department Contact:

California Prison Health Care Services
Attention: CYNTHIA BASA
P.O. Box 4038
Sacramento, CA 95812-4038
(916) 324-8045
Email: Cynthia.Basa@cdcr.ca.gov

ACTION(S)

1. The following questions were received by CPHCS on Monday, March 28, 2011.

QUESTION(S)/ANSWER(S)

1. Question/Statement:

"In the provision it said no-pass through subcontracting. I was wondering if partnerships with other firms, or joint bidding, was allowed? In other words, there would be employees from the submitter firm and employees from another firm partnering for a small team for this bid."

Answer:

CPHCS will allow use of subcontractors to perform part of the Prime's contract for services. As a result, Response Guidelines, Page 3, Item #9, has been revised to require submittal of GSPD 05-105, as follows:

9. Offeror Declaration Form (GSPD-05-105);

Offerors must complete the Offeror Declaration and include it with response. When completing the declaration, Offerors must identify all subcontractors proposed for participation in the contract. Offerors awarded a contract are contractually obligated to use the subcontractors for requested services unless CPHCS agrees to a substitution via amendment to the Agreement.

The GSPD-05-105 can be found at <http://www.documents.dgs.ca.gov/pd/poliproc/MASTEr-BidDeclar08-09.pdf#search=gspd%2005-105&view=FitH&pagemode=none>.

Contractors proposing a partnership or a joint bid may submit a response to RFO #11-014-ITS (Business Information System Assessment), but the entity must be an authorized California Multiple Award Schedule (CMAS) provider with a Federal Employer Identification Number (i.e., FEIN) as shown on the Payee Data Record (STD 204).

2. Question/Statement:

"Also, I would like to know whether a small team is a welcome approach, or if CDCR was only hoping for one person to be bid."

Answer:

Exhibit A (Statement of Work), Item A (Background and Purpose), 4th paragraph, 1st sentence, states in part:

"To improve medical support infrastructure, CDCR seeks a consultant or team of consultants to provide program management consulting services for CDCR's BIS project."