



**CALIFORNIA MULTIPLE AWARDS SCHEDULE (CMAS)  
DEPARTMENT OF CORRECTIONS AND REHABILITATION  
CALIFORNIA PRISON HEALTH CARE SERVICES  
STATE OF CALIFORNIA**

**REQUEST FOR OFFER**

**INFORMATION TECHNOLOGY (IT) CONSULTING SERVICES  
LEVERAGED PROCUREMENT AGREEMENT  
END-SITE SERVER DATA MIGRATION  
RFO #10-041-ITS**

**ADDENDUM #2**

**BACKGROUND**

The California Department of Corrections and Rehabilitation (CDCR), California Prison Health Care Services (CPHCS), is requesting offers for a Subject Matter Expert (SME) to train institution staff on server administration and migration of CDCR institution data from current platform(s) to Windows Server 2008 [R2].

Contractor will report to CPHCS' Project Management Office (PMO) Director or designee(s). In submitting an offer vendor must comply with the instructions found herein.

Offers are due by **4:00 p.m., Friday ~~Wednesday~~, January 14 ~~19~~, 2011**. Responses and any required copies must be submitted by electronic mail (i.e., e-mail) and clearly labeled to the department contact noted below.

**Department Contact:**

California Prison Health Care Services  
IT Acquisitions  
Attention: CYNTHIA BASA-PINZON  
P.O. Box 4038  
Sacramento, CA 95812-4038  
(916) 324-8045  
[Cynthia.Basa-Pinzon@cdcr.ca.gov](mailto:Cynthia.Basa-Pinzon@cdcr.ca.gov)

The following Addendum actions have been made:

**ACTION(S)**

1. The RFO response due date has been extended from January 14, 2011 to Wednesday, January 19, 2011.

## **QUESTIONS/STATEMENTS AND ANSWERS**

### 1. Question(s)/Statement(s):

“Please confirm RFO #10-041-ITS is deliverable based only.”

Answer(s)/Statement(s):

No; RFO #10-041-ITS requests offers for services performed on a time-and-materials basis.

For services satisfactorily rendered, and upon receipt and approval of invoices, CPHCS will reimburse Contractor on a time and materials (i.e., hourly) basis subject to completion of approved tasks.

Tasks must be assigned and approved by CPHCS' Contract Manager in advance of task performance.

### 2. Question(s)/Statement(s):

"Can we bid two (2) people: one person who can meet all mandatory qualifications besides experience training information staff, and one person who will be an expert classroom trainer to meet the mandatory requirement for training experience? We believe this will allow us to provide the appropriate skill set for these two areas (i.e., server migration expert and training expert)."

Answer(s)/Statement(s):

Yes; Offerors may submit offers for two (2) consultants to perform requested services.

However, please recognize CPHCS seeks offers for a single consultant that meets all qualification requirements to perform RFO-requested services.

### 3. Question(s)/Statement(s):

“Page 4 of 28. Item 16. Want to confirm that items a. b. c. are NOT NEEDED in Proposal but must be provided after the Intent to Award is announced but prior to actual award and start of contract. Is this correct?”

Answer(s)/Statement(s):

Yes; RFO Page 4 of 28, Items 16.a., 16.b., and 16.c., are not required to be submitted with offer. However, Offeror's proposed personnel are required to submit to CPHCS completed Attachment B, Attachment C, and Attachment D document prior to contract award.

4. Question(s)/Statement(s):

"Thanks you for sending the attached RFO's just today and since we didn't receive them on the release date (December 30<sup>th</sup>) we are requesting a one week extension so we have the opportunity to provide a quality response."

Answer(s)/Statement(s):

The RFO response due date has been extended from January 14, 2011 to Wednesday, January 19, 2011.