



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES

VOLUME 9: PHARMACY SERVICES	Effective Date: 11/09
CHAPTER 41	Revision Date: 7/14
9.41 HIGH-COST MEDICATION PROCUREMENT	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

I. PROCEDURE OVERVIEW

The high-cost medication purchasing process is designed to ensure high-cost pharmaceuticals are reviewed and approved prior to purchasing and dispensing.

II. PURPOSE

To ensure that high-cost medications are authorized and utilized appropriately and the ordering and purchasing process complies with California Correctional Health Care Services (CCHCS) policy and any supplier monitoring or registration programs.

III. DEFINITION:

High-cost medication: A nonformulary pharmaceutical with a cost in excess of \$5,000.00 per prescription per month.

IV. PROCEDURE

- A. The California Department of Corrections and Rehabilitation (CDCR) 7374, Nonformulary Drug Request form (NFDR) must be completed pursuant to the Inmate Medical Services Policies and Procedures (IMSP&P), Volume 9, Chapter 8, CCHCS Drug Formulary.
- B. After the NFDR has been approved, the Pharmacist-in-Charge (PIC) or designee shall complete the CDCR 7530, High-Cost Medication Procurement: Request for Authorization form and forward it with supporting documents (as listed on the CDCR 7530) to the Headquarters Utilization Management Committee (HUMC) for review at cdcrphcshighcostmeds@cdcr.ca.gov (or “CDCR CPHCS High Cost Med Authorization” as displayed within the CDCR Global Address List).
- C. Upon approval by the HUMC, the PIC may purchase the medication for dispensing to the patient. The item should be purchased from the prime vendor. If not available, purchase shall be attempted through the secondary vendor. If still unavailable, assistance shall be sought from the CCHCS Office of Procurement Services at (916) 691-4499 or, if after business hours, at (916) 708-3775.
- D. Institution procedures shall be followed for monitoring and ensuring adherence and appropriate use of the high-cost medication.

V. REFERENCES

- Inmate Medical Services Policies and Procedures, Volume 9, Chapter 8, CCHCS Drug Formulary