

APPENDIX 12

**CALIFORNIA
PRISON HEALTH CARE
RECEIVERSHIP CORP.**

J. Clark Kelso
Receiver

September 4, 2008

Matthew Cate
Secretary, CDCR
PO BOX 942883
Sacramento, CA 94283-0001

Dear Mr. Cate,

Attached is Joe McGrath's memorandum concerning the Northern California Reentry Facility (NCRF). We are pleased that the California Department of Corrections and Rehabilitation (CDCR) is moving forward with the project. Please note the following:

1. The Office of the Receiver approves the attached construction plans, including the proposed square footage for clinical space and offices.
2. The Office of the Receiver approves the attached clinical staffing plan.
3. The Office of the Receiver approves the attached custody staffing plan.

The NCRF facility should not begin to house inmates unless and until: a) the construction is entirely completed; and b) necessary staff are hired, orientated, and trained. Furthermore, proposed modifications to this plan (either design or staffing) must be approved by the Office of the Receiver.

We look forward to working closely with CDCR during the construction and hiring phases of this project.

Sincerely,



John Hagar
Chief of Staff

Attachment.

CALIFORNIA
PRISON HEALTH CARE
RECEIVERSHIP CORP.

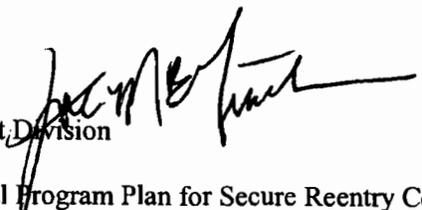
J. Clark Kelso
Receiver

cc: Terry Hill, Chief Executive Officer for Medical Services
Steve Cambra, Custody Support Services Specialist
Joe McGrath, Director, Custody Support Services
Kathy Page, Nursing Consultant
Nadim Khoury, Chief Deputy Clinical Services
Cynthia Ricker, Registered Nurse

**CALIFORNIA
PRISON HEALTH CARE
RECEIVERSHIP CORP.**

J. Clark Kelso
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TO: John Hagar
Chief of Staff

FROM: Joe McGrath
Custody Support Division 

RE: Final Conceptual Program Plan for Secure Reentry Correctional Facility
Northern California Reentry Facility (NCRF)

As you are aware, California Prison Health Care Receivership (CPR) has worked with the California Department of Corrections and Rehabilitation (CDCR) to plan a health care facility for the new NCRF and to determine the clinical and custody staffing necessary to operate the facility.

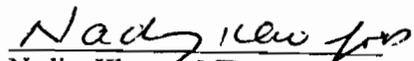
The attached conceptual building plans and staffing plans for a 500 inmate-patient facility have been approved by CPR health care clinicians and nursing consultants and are consistent with the input provided by CPR Nursing Consultant Kathy Page, RN, CDCR Nurse Consultant Cynthia Ricker, and Nadim Khoury, MD. Acting CPR Secretary Steve Cambra has also reviewed and approved the plans.

We would like to recommend that the facility's medical staff be activated nine to 12 months before construction of the health care building is completed, and that inmates not be transferred to the facility before construction has been completed.

With your concurrence and authorization, I will forward these documents to Secretary Cate for inclusion into the CDCR plan for NCRF.

Although there is not currently a plan for CPR to participate in the construction process at NCRF, I would recommend that we retain the right to review and comment on any health care support buildings provided in the NCRF plan to ensure that adequate health care services are provided.

As of today, per Director of Mental Health Programs CDCR, Brenda Epperly-Ellis, NCRF will also house and treat inmate/patients within the Mental Health Services Delivery System who require CCCMS and/or EOP levels of care at approximately 16% (80 inmate-patients) and 4% (20 inmate-patients) respectively. The total staffing numbers take in consideration these exact numbers, and any change to these percentages or numbers may affect the staffing figures. This submission has been approved by the below signatories:


Nadim Khoury, MD
Chief Deputy Clinical Services


Steve Cambra
CPR Agency Secretary, Acting


Terry Hill, MD
Chief Executive Officer of Medical Services


Betsy Chang-Ha
Chief Nurse Executive


Robin Dezember
Chief Deputy Secretary

NCWF Staffing

Health Care Administration

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
CMO	5		1		Vary Hrs	1	1.00	1.00
Med Secre	5		1			1	1.00	1.00
Adm Asst	5		1			1	1.00	1.00
DON	5		1		Vary Hrs	1	1.00	1.00
OT	5		1			1	1.00	1.00
CHSAI	5		1			1	1.00	1.00
SSA	5		1		Scheduling	1	1.00	1.00
OT	5		1			1	1.00	1.00
SRNII	7		1		Clinic / TTA	1	1.84	1.84
SRNII	5		1		PMU	1	1.00	1.00
NURSE INSTRC	5		1		Staff & PT edu	1	1.00	1.00
OT	5		1			1	1.00	1.00

Medical Records

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
Med Rec Direc	5		1			1	1.00	1.00
HRT I	5		1			1	1.00	1.00
OT	5		2			2	1.00	2.00

Patient Management Unit

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
Public Health / Infection Control	5		1			1	1.00	1.00
UM / Specialty RN	7		1			1	1.84	1.84
Appeals Nurse	5		1			1	1.00	1.00
AGPA	5		1		Appeals	1	1.00	1.00
OT	5		1		Specialty Clinic Sch	1	1.00	1.00

Medical Clinic

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
MD	5		1			1	1.00	1.00
NP	5		1		Disease Management	1	1.00	1.00
OT	5		1			1	1.00	1.00
RN	5		1	1	Triage / Sick Call	2	1.44	2.88
Admin / Discharge Nurse (R&R)	5		1		Vary	1	1.44	1.44

TTA

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
RN	7	1	1	1		3	1.84	5.52

Pharmacy

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
Pharmacist	5		1			1	1.00	1.00
Ph Tech	5		1			1	1.00	1.00

Medication Distribution

LVN	7		2	2		4	1.84	7.36
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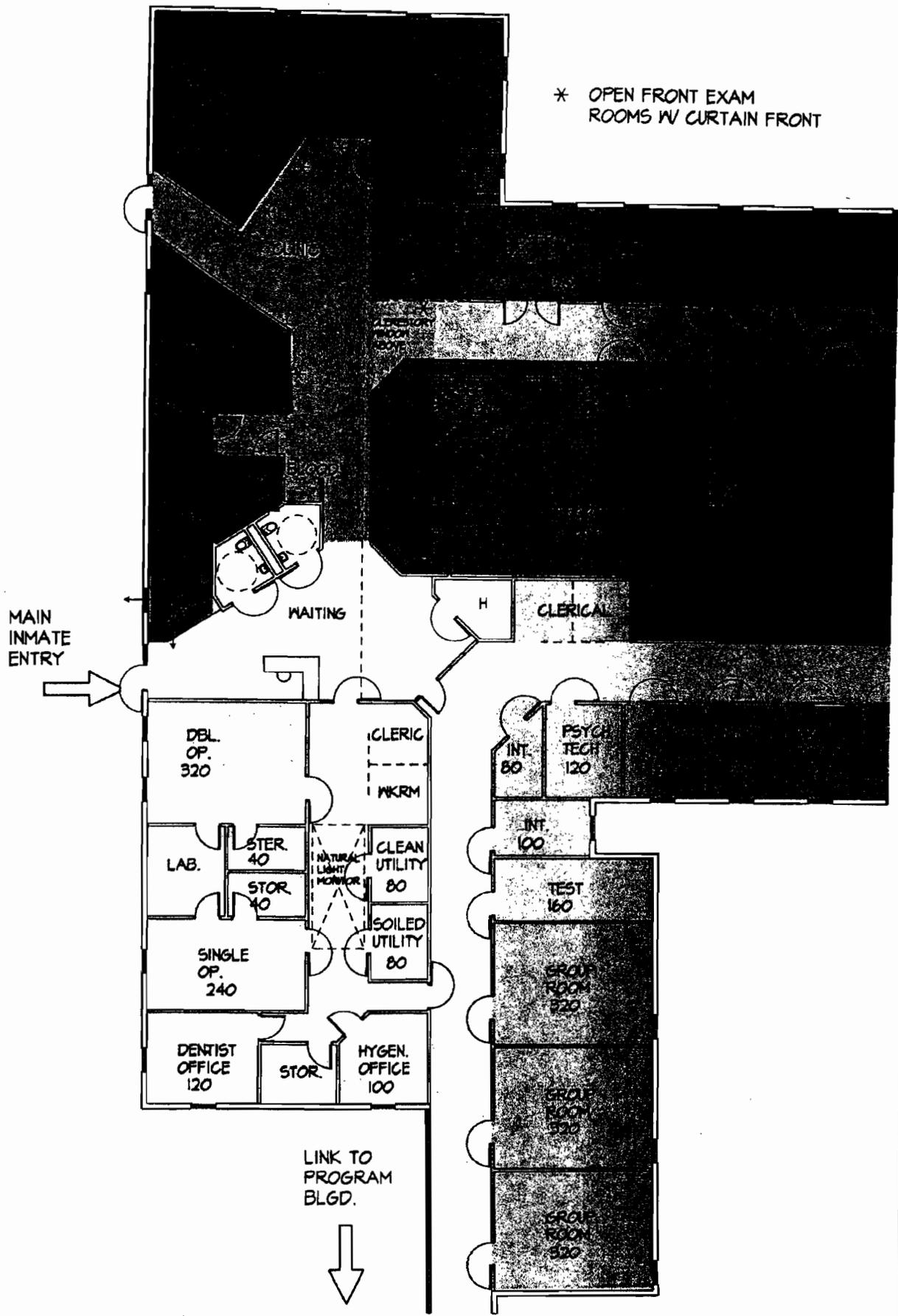
Lab

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
Phlebotomist	5		1			1	1.00	1.00

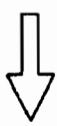
Custody

Staffing	Days/wk	1st	2nd	3rd	Comments	Subtotal	Rel Mult	Total
Health Care Access Clinic / TTA Officer	7		2	1		3	1.74	5.22
Health Care Access Escort Officer	7		2	1		3	1.74	5.22
Transportation Officer	5		4			4	1.18	4.72
Transportation Officer	7		2			2	1.74	3.48

* OPEN FRONT EXAM ROOMS W/ CURTAIN FRONT



LINK TO PROGRAM BLDG.



NCWF REENTRY FACILITY PRE-DESIGN

PSA  Dewberry

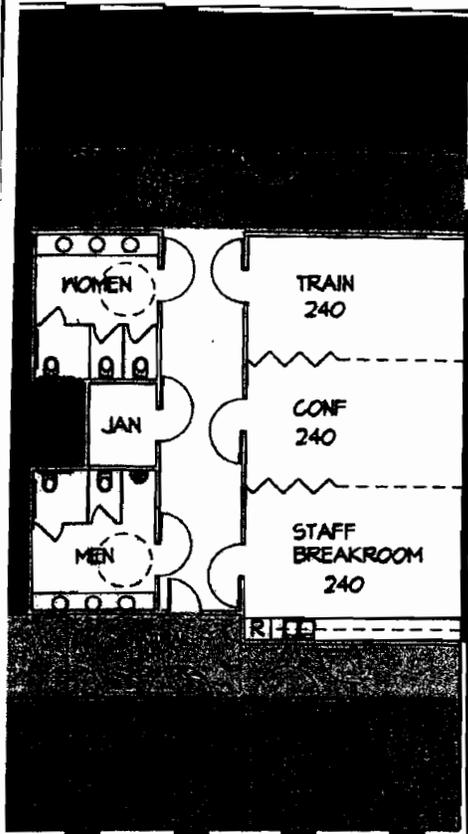
 KITCHELL

 CHINN
PLANNING

1-10-2008

*Reviewed and Approved
for Steve Coulter and
Team Review.*

Carl Jussen



EMERGENCY
AMBULANCE
ACCESS

REVISED OPEN CLINIC MEDICAL / MENTAL HEALTH / DENTAL FACILITY

1/10/2008

COMMON INMATE/STAFF	- 2,240 sf
■ MENTAL HEALTH	- 2,690 sf
■ MEDICAL	- 7,030 sf
■ DENTAL	- 1,930 sf
■ GROUP ROOMS	- 1,410 sf

TOTAL BUILDING AREA - 15,300 sf

NORTH

